



SAINIK SCHOOL JHUNJHUNU (RAJASTHAN)
(A residential School run by Sainik Schools Society, Ministry of Defence)
Post- Dorasar, Dist-Jhunjhunu (Raj)-333021
Email-sainikschooljhunjhunu@gmail.com



VACANCY NOTICE

1. Sainik School Jhunjhunu, an autonomous institution functioning under Sainik Schools Society, Ministry of Defence, invites applications from the eligible candidates (**Indian Citizens Only**) for the regular & contractual posts as mentioned below:-

Ser	Name of Post	No of Vacancy & Category	Eligibility	Pay Band/Salary	Age
(a)	TGT Computer Science (Regular Post)	One (01) (General)	<p><u>Essential Qualification:</u> <u>Essential</u></p> <p>(i) Minimum 50% marks in aggregate in any of the following:- B.E or B.Tech (Computer Science/ IT) from a UGC recognized University or equivalent Degree. OR B.E or B.Tech (any stream) and Post Graduate Diploma in Computers from a recognized University OR B.Sc. (Computer Science) / BCA or Equivalent Graduate degree in subject from a recognized University</p> <p>(ii) B.Ed or equivalent degree from a recognized University. (iii) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt CBSE in accordance with the Guidelines framed by the NCTE for the purpose. (iv) Proficiency in teaching in English medium.</p> <p><u>Desirable Qualifications.</u></p> <p>(i) Candidates possessing PG Degree or any other higher qualification will be given preference. (ii) IT hardware/ software trouble shooting. (iii) Candidates with experience of teaching in residential public School, ability to teach through English medium and proficiency in games as well as in co-curricular activities will be given preference</p>	Pay band: 9300-34800, Grade Pay: Rs 4600 as per 6 th CPC	Between 21 to 35 years as on 30.09.19

(b)	Nursing Assistant (Regular)	One (01) (General)	<p>Essential Qualification: (i) Nursing Diploma/ Degree from a recognized university with Min 50% Marks with minimum 05 yrs experience OR (ii) An ex-serviceman (from Army, Navy & Air Force) of Medical Assistant trade with at least 05 years service after training (Certificate to be furnished/ Service record/ Medical course certificate). Desirable: (i) Knowledge of Medical Terminology, General patient care, Medical Administration, Maintaining of Medical/ Patient records, Maintenance of Ambulance/ Medical equipments & Dispensary managements etc (ii) Having good communication & liaison skill. Note : To be appointed on or after 05 Sep 2019.</p>	Pay band: 5200-20200, Grade Pay: Rs 2400 as per 6 th CPC	Between 18 to 50 years as on 30.09.19
(c)	General Employee (Regular Post)	Three (03) (General) & One (01) (SC)	<p>Essential Qualification: (i) Minimum 10th pass from a recognized Board. Desirable: (i) Working experience in any of the fields like Plumbing, Electrical works, Pump operator, carpentry, gardening, Haircutting, Cooking, Laundry, masonry, watch-keeping housekeeping Safaiwala etc.</p>	Pay band: 5200-20200, Grade Pay: Rs 1800 as per 6 th CPC	Between 18 to 50 years as on 30.09.19
(d)	LDC (Contractual)	One (01) (General)	<p>Essential Qualification (i) Matriculation pass or equivalent qualification from a recognized Board or University. (ii) Typing speed of minimum 40 words in English & 25-30 words in Hindi per minutes on Computer. (iii) Ability to correspond in English/ Hindi (Drafting of letters). (iv) Knowledge of short-hand will be considered as additional qualification. Desirable: (i) Candidates with higher qualification will be given preference. (ii) Candidates with sound knowledge of Computer Applications/ IT, Good skill in MS office uses and having experience in the same field will be given preference.</p>	Only Consolidated Rs.15000/- per month.	Between 18 to 50 years as on 30.09.19

(e)	Ward Boy (Contractual Basis)	One (01) (General)	<p>Essential Qualification: (i) Matriculation or equivalent, preferably with science.</p> <p>Desirable: (i) B.A/B. Sc/ B.Com degree (ii) Attainments in sports/Arts/ Music and experience of handling children with affection will be preferred. (iii) Skills in first aid, CPR, Personal Hygiene, Knowledge of prescription reading etc. (iv) Having knowledge of records keeping/ Maintenance of Student dossiers/ Baggage/ Store management ect. (v) Good communication skill in (English & Hindi) languages and contingency handling.</p>	Only Consolidated Rs. 14000/- per month.	Between 18 to 50 years as on 30.09.19
(f)	General Employee (Contractual)	Two (02) (General)	<p>Essential Qualification: (i) Minimum 10th pass from a recognized Board.</p> <p>Desirable: (i) Working experience in any of the fields like Plumbing, Electrical works, Pump operator, carpentry, gardening, Haircutting, Cooking, Laundry, masonry, watch-keeping housekeeping Safaiwala etc.</p>	Only Consolidated Rs. 13000/-per month	Between 18 to 50 years as on 30.09.19

Note : 7th CPC will be implemented to the above posts subject to review and audit clearance

2. **Allowances and Perquisites:** Rent Free Accommodation, Transport Allowance, DA, Contributory Pension under New Pension Scheme, LTC, Non Productivity linked Ad-hoc Bonus, DCRG, Medical Allowance, subsidized education/ schooling for two biological children from class VI to XII.

Note : "Contractual employees are not entitled for any perquisites except consolidated salary (as above".

3. **Conditions.**

- (i) Sainik School Rules & Regulations in vogue and as amended from time to time will be applicable.
- (ii) All appointments excluding General Employees will be made with All India Transferability clause.
- (iii) The relaxation for SC/ST category candidates will be as per rules of Sainik School Society Rules. In case non-availability of suitable candidates in these categories, the unfilled vacancies will be filled from other categories.
- (iv) Regular posts are temporary but likely to be permanent on successful completion of probation period of one year which may extend by another one year. The appointments, if confirmed thereafter, shall continue to hold office till attains the age of 60 yrs.
- (v) During the probation period, the principal may terminate the services of any members of staff appointed by him under his own powers, after giving him one months notice in writing and without assigning any reasons.
- (vi) A permanent member of staff may, at any time, resign his post after giving 3 months notice to the principal in writing or offering to surrender 3 months' salary in lieu of notice period.

4. **Procedure for applying.** Desirous candidates should apply to the Principal, Sainik School Jhunjhunu (Rajasthan) on the prescribed format available in "Staff Recruitment" tab of School website www.ssjuhnhunu.com along with attested copies of certificates and testimonials **mentioning % from Metric onwards**, two passport size photograph, bio data including telephone/mobile number and crossed **Bank Draft (non-refundable) issued by the SBI Bank Only, of Rs. 500/- for Gen Category & Rs. 250/- for SC/ST category drawn in favour of Principal, Sainik School Jhunjhunu** payable at SBI Collectorate Branch- Jhunjhunu (Rajasthan) (Branch Code No.32040).

5. **Last date of receipt of applications.** 20 days from the date of publication of vacancy notice in employment news paper. Application received after 20 days will not be accepted.
6. **Mode of Receipt of application.** Candidates are required to send their application through **Ordinary Post/ Registered post/ Speed post/ Courier only**. School will not be responsible for postal/ courier delay. **BY HAND APPLICATION WILL NOT BE ACCEPTED**. On the top of application Envelope, it must be written in capital letters as “ **APPLICATION FOR THE POST OF _____**”.
7. **Mode of Call Letters.** Candidates are required to submit their **working email ID** for issuing of the call letters for written examination/ skill test. **No separate call letters will be sent by post**. Working Mobile number also mandatory for communication.
8. **Exam/ Test.**
 - (i) Minimum marks required (essential qualification) for the posts are as follows:-
 - (aa) TGT (Computer Science) : 50% marks
 - (ab) Nursing Assistant, Ward Boy, LDC & General Employee: 40 % marks.
 - (ii) Only short-listed candidates will be called for written Exam/Test.
 - (iii) No TA/DA will be admissible for attending the Written Exam/ Test/ Skill/ Practical test (as applicable).
9. Recruitment process is likely to be completed by end Aug 2019 and selected candidates will be required to submit his/her acceptance for the post within one week of the intimation / offer of appointment. Appointment for all post/(s) mentioned above, may also be terminated without any notice and without assigning any reasons on disciplinary grounds and when no longer service are required basis.
10. Selection will be made based on performance in **“written test, skill test and practical test”**. Shortlisted candidates meeting all eligibility criteria will only be called for written test and skill test.
11. The School administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative/policy reasons.

Principal