



श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Government of India

कर्मचारी राज्य बीमा निगम / Employees' State Insurance Corporation

आदर्श चिकित्सालय एवं व्यावसायिक रोग केन्द्र / Model Hospital & ODC
नंदानगर, इन्दौर / Nanda Nagar, Indore-452011
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File No. 18 /12/12/3 Yr SR/18 MH
3 YR SR Recruitment File

Dated: 13-06-2019

WALK-IN-INTERVIEW FROM 26/06/2019 & 27/06/2019 FOR THE POSTS OF 3 YEAR SENIOR RESIDENT, ONE YEAR FULL/PART TIME SPECIALIST/SUPERSPECIALISTS, ONE YEAR SENIOR RESIDENT AGAINST GDMOs OR TILL REGULAR INCUMBENT JOINS WHICHEVER IS EARLIER, FOR ESIC MODEL HOSPITAL & ODC, NANDA NAGAR INDORE.

APPLICATIONS ARE INVITED FOR RECRUITMENT TO THE POSTS OF:-

1. Senior Resident under Central Residency Scheme for Three years subject to renewal / extension every year on satisfactory performance for ESIC Model Hospital & ODC, Nandanagar, Indore-452011. (Total Post-26 bifurcated as: UR-10, EWS-3, SC-04, ST- 01 and OBC-08 (Backlog post: -OBC-03, SC-02). Department wise post is given under:-
2. One year Senior Resident against GDMOs or till regular incumbent joins whichever is earlier for ESIC Model Hospital & ODC, Nandanagar, Indore-452011 {Total Post-08 bifurcated as: UR-04, EWS-01, SC-01, ST- 01 and OBC-01 (Backlog post: - ST-1)}. Department wise post is given under:-
3. Full/ Part-time Specialists on contractual basis for ESIC Model Hospital & ODC, Nandanagar, Indore:- {Total Post- 11 bifurcated as - UR-02, EWS-1, SC-03, ST-01, OBC-04 (Backlog Post:- OBC-03, SC-02)}. Department wise post is given under:-

Details of Vacancies

S. No.	Department	3 YEAR SENIOR RESIDENT		ONE YEAR SENIOR RESIDENT #		Full Time/Part Time Specialist		Date and Time
		Total Vacancy	Reservation	Total Vacancy	Reservation	Total Vacancy	Reservation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
01	Anaesthesia	05	UR-2, EWS*-1, SC-1, OBC-1	01	UR-1	01	OBC-1	26 th June 2019
02	General Medicine+ICU	04+03	UR-1+2, SC-1+0, OBC-2+1	01+01	UR-1, SC-1	00	Nil	
03	Chest Medicine+Pulmonary	01	OBC-1	01	OBC-1	02	SC-1, OBC-1	
04	Ophthalmology	01	UR-1	00	Nil	01	UR-1	
05	ENT	00	Nil	00	Nil	01	UR-1	
06	Paediatrics	02	OBC-1, ST-1	00	Nil	00	Nil	

07	Obstetrics & Gynaecology	02	UR-1, SC-1	01	EWS-1	01	OBC-1	27 th June 2019
08	Orthopaedics	02	UR-1, EWS-1	00	Nil	00	Nil	
09	Surgery	04	UR-1,EWS- 1, SC-1, OBC-1	01	UR-1	01	SC-1	
10	Pathology	00	Nil	00	Nil	02	EWS-1,SC-1	
11	Dermatology	01	UR-1	00	Nil	01	ST-1	
12	Radiology	01	OBC-1	00	Nil	01**	OBC-1	
13	Casualty	00	Nil	02	UR-1, ST-1	00	Nil	

Note: - # If no eligible candidates are available against the vacant post of One Year SR against GDMO, any other candidate if present may be considered for engaging Senior Residents for 39 days extendable by another 39 days.

* Post reserved for EWS category as per terms and conditions laid down in DOPT circular no. 36039/2019-Estt(Res) Dated: 31-01-2019.(copy enclosed)

** If no eligible candidates are available against the vacant post of Radiology Specialist for full time on contract basis, then any other candidate if present may be considered for part time contractual specialist irrespective of category.

4. Part time Super Specialists:-

- Cardiologist (UR-1)** on part time basis for maximum one year
- Onconologist (UR-1)** on part time basis for maximum one year.

S.No.	Post	No of vacancy	Date
01	Cardiologist	01	27 th June 2019
02	Onconologist	01	27 th June 2019

Essential Qualifications:-

- Senior Resident on contract 3 (three) years Under Central Residency Scheme & One Year Senior Resident against GDMOs or till regular incumbents join whichever is earlier.**

<u>Qualifications</u>	<u>Age as on date of Interview</u>	<u>Emoluments</u>
MBBS with PG Degree/ PG Diploma in Medical/ Surgical Specialities from recognized university	Age not exceeding 37 (Thirty Seven) years as on the date of interview Reservation for SC/ST/OBC/ Ex-serviceman will be as per rules.	In the entry pay level- 11 plus other allowances as admissible in ESIC.

2. Full/Part-time Specialist:-

<u>Qualification</u>	<u>Age as on the date of interview</u>	<u>Emoluments</u>
MBBS and PG Degree with three years work experience or Diploma with five years work	Full Time Specialist- Age not exceeding 45 years as on the date of interview for Full Time Specialist Upper age limit is	In the entry pay level- 11 plus other allowances as admissible in ESIC.

experience in concerned specialty. Candidate must be registered with Medical Council of India or State Medical Council.	relaxable upto 5(five) years for SC/ST, 3(Three) years for OBC candidates and relaxation as per rules for Ex-Serviceman. Part Time Specialist:- Age: not exceeding 64 years as on the date of interview	Part Time Specialist:- i) Rs 60,000/- per month for four hour session per day X four days in week + Rs. 12000/- on giving undertaking to be available for emergency call duty after the schedule timings per month.
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Note: - If no eligible candidates are available against the vacant post of Radiology Specialist for full time contract basis, then any other candidate if present may be considered for part time contractual specialist irrespective of category.

3. Part time Super Specialist:-

A. Cordiologist

<u>Qualification</u>	<u>Age as on the date of interview</u>	<u>Emoluments</u>
DM in cardiology from MCI recognized institute or any autonomous Govt. of India/ private Medical College.	Age not exceeding 67 years as on the date of interview and relaxation as per rules for Ex-Serviceman.	i) Rs 82,000/- per month for three hour session per day X five days in week + Rs. 20000/- on giving undertaking to be available for emergency call duty after the schedule timings per month.

B. Oncologist

<u>Qualification</u>	<u>Age as on the date of interview</u>	<u>Emoluments</u>
DM in medical oncology from MCI recognized institute or any autonomous Govt. of India/ private Medical College.	Age not exceeding 67 years as on the date of interview and relaxation as per rules for Ex-Serviceman.	i) Rs 82,000/- per month for three hour session per day X five days in week +Rs. 20000/- on giving undertaking to be available for emergency call duty after the schedule timings per month.

How to apply:-

- i. The eligible and desirous doctors fulfilling the educational qualifications/eligibility conditions should submit their applications(as per Annexure-'A') alongwith one set of self attested copies of relevant documents in support of age, qualifications, attempt certificate, Mark-sheet, Degree, MCI or State Registration(s), EWS/SC/ST/OBC certificate & experience certificate etc. and 2(two) recent passport size photographs. The candidate who is currently in the employment must bring experience certificate (working certificate) and No Objection certificate (NOC) from the present employer, failing which his/her candidature will be liable to rejection.
- ii. The interview(s) scheduled on **26th June and 27th June 2019** (after the scrutiny of applications on same date, the eligible candidate's interview will only be taken).
- iii. Aspirants possessing qualification as on the date of interview will only be considered; those whose result is awaited will not be considered.

Terms & Conditions:-

1. **Candidate should report in the Conference Hall (Room No. 1) situated at Ground Floor of ESIC Model Hospital, Nanda Nagar, Indore from 9. 15 A.M. to 11.00 A.M. on the stipulated dates. Candidates reporting after 11.00 A.M. will not be entertained for Walk-In-Interview.**
2. Reservations for other reserved categories will be executed as per existing Central Government Rules.
3. Candidates seeking Reservation / Age relaxation benefits under SC/ST/OBC category must ensure that they are entitled to such reservation as per eligibility prescribed in the notice and as per the instruction issued by Government of India. They should also be in possession of the certificates in the prescribed format of Govt. of India in support of their claim. Candidates seeking reservation under EWS category, should submit their EWS certificate as prescribed vide Govt. of India, Department of Personnel & Training OM No. 36039/1/2019-Estt.(Res) dated 31-01-2019(copy enclosed). Candidates claiming reservation/age relaxation under OBC category should submit their OBC certificate as prescribed vide Govt. of India, Department of Personnel & Training OM No. 36012/22/93-Estt.(SCT) dated 15-11-1993.
4. Interested candidates may appear for the walk-in-interview as per given schedule alongwith their original documents and Xerox copies in support of their date of birth, proof of educational qualification, experience certificate, caste certificate as per Government of India Format, **non-creamy layer certificate as per Government of India format valid after 01/04/2018 or latest in case of OBC.** They are advised to appear for interview with duly filled Annexure-'A' which is available on website.
5. **Private practice of any kind will not be allowed (except for Part Time Specialist).**
6. The number of vacancies/ category-wise vacancies may vary/likely to increase or decrease.
7. **No TA/DA will be paid to candidates for appearing in the walk-in-interview.**
8. Application should be submitted for each post separately.
9. The Medical Superintendent reserves the right to fill up all or not to fill up any vacancy.
10. The Medical Superintendent reserves the right to alter the date or cancel the interview.
11. Full-time specialist and One Year Senior Resident against GDMOs on contractual basis for one year have to sign the contract on a **Non Judicial Stamp Paper of Rs. 500/- before joining.** The original contract will be with the hospital and its copy will be with candidate. The cost of the Non Judicial Stamp Paper will be borne by the candidate.
12. The Full time Specialist will be required to **deposit security of Rs. 4000/- (Rupees Four Thousand only)** through Demand Draft in favour of **ESI Fund Account No.1**, Indore at the time of joining. The same is refundable after completion of contract period and on production of "No dues certificate".
13. Selected candidate has to deposit Rs. 30000/- as Security Deposit and in case he/she resigns/terminates his/her contract with/ without prior notice before nine months of commencement of contract for three years Senior Resident and before three months of commencement of contract for one year Senior Resident, the Security deposit will be forfeited.

Medical Superintendent

Annexure –“A”

Application are invited for recruitment to the post of:- _____

Tick (✓) in column for which candidate is applying.

1.	Three Years Senior Resident under Central Residency Scheme	
2.	One Years Senior Resident against GDMOs	
3.	Full time/Part time Specialists	
4.	Part time Super Specialist for one year	

(Fill the form in Block Letters only)

Department for which applying

- 1 Name : _____
- 2 Father's/Husband's Name : _____
- 3 Permanent Address : _____
: _____
- 4 Correspondence Address(with Pin Code) : _____
- 5 Telephone/ Mobile Number : _____
- 6 E-mail ID : _____
- 7 Date of Birth : _____
- 8 Age as on the date of interview : _____ Years _____ Months _____ Days
- 9 Whether Gen/ SC/ST/OBC/ PH/Ex.sm. : _____
- 10 Whether a bonded candidate at present (Yes or No) : _____

Paste recent passport size photograph duly attested by candidate itself

10 Educational/Professional Qualification :-

<u>Degree/Diploma/PG Degree</u>	<u>Year of Passing</u>	<u>University</u>	<u>No. of attempts</u>	<u>Remarks (if, any)</u>
MBBS/Equivalent Qualification				
PG DIPLOMA ()				
PG DEGREE ()				
DNB ()				
ANY OTHER				

11 Work Experience:

S No	Post held	Name and full address of the employer	Period of Employment		Total Experience
			From	To	
1					
2					
3					
4					

Cont.....2

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12 Whether worked/working as Senior Resident in any Central/State Govt. if yes :1 Period of SRship from _____ to _____

:2 Name of organization & Address _____

13 Registration No. : _____

14 Have you ever been dismissed/debarred : _____ or Punished.

Declaration:- I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I am fully aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or ineligible or for indulging in some unlawful act, my candidature for the post is liable to be rejected/cancelled and in the event of any statement/information found false/incorrect even after my appointment, my services are liable to be terminated without any notice. I am citizen of India by birth/domicile.

Date.....

Signature of the candidate:.....

Check list of enclosures attached:

- | | |
|--|----------|
| 1. Date of Birth Certificate | Yes / No |
| 2. Degree Certificate along with attempt Certificate | Yes / No |
| 3. Diploma Certificate along with attempt Certificate, if applicable | Yes / No |
| 4. Experience Certificate, if applicable | Yes / No |
| 5. MCI/ State Medcial Council Registration Certificate | Yes / No |
| 6. Caste (SC/ST/OBC/PH) Certificate, if applicable | Yes / No |

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the _____ State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993**.

Date _____

District Magistrate/ Deputy
Commissioner etc.

Seal of Office

*- The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC.

** - As amended from time to time.

Note: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificate Certificates:

i.	District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commission/ Dy. Collector / 1 st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate.
ii.	Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
iii.	Revenue Officers not below the rank of Tehsildar.
iv.	Sub-Divisional Officers of the area where the applicant and or his family normally resides.

- Note-I**
- a. The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
 - b. The authorities competent to issue Caste Certificate are indicated below:-
 - i. District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate /

- Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- ii. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - iii. Revenue Officer not below the rank of Tehsildar
 - iv. Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note-II

The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

Note-III

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure 'B' above issued by the competent authority on or before the Closing Date as stipulated in this Notice.

Form of declaration to be submitted by the OBC candidate (in addition to the community certificate)

I Son/daughter of Shri.....resident of village/town/city..... district..... state.....hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 200, O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008 and OM No. 36033/1/2013-Estt. (Res.), dated: 27th May, 2013.

Signature:.....

Full Name:.....

Address

No.36039/1/2019-Estt (Res)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi
dated the 31st January, 2019

OFFICE MEMORANDUM

Subject: Reservation for Economically Weaker Sections (EWSs) in direct recruitment in civil posts and services in the Government of India.

In continuation of this Department's Office Memorandum of even number dated 19.01.2019, the following instructions are issued in consultation with Ministry of Social Justice and Empowerment and Department of Legal Affairs regarding reservation for EWSs not covered under the reservation scheme for SCs/STs/OBCs in respect of direct recruitment in civil posts and services in the Government of India.

2. QUANTUM OF RESERVATION

The persons belonging to EWSs who are not covered under the scheme of reservation for SCs, STs and OBCs shall get 10% reservation in direct recruitment in civil posts and services in the Government of India.

3. EXEMPTION FROM RESERVATION:

3.1 "Scientific and Technical" posts which satisfy all the following conditions can be exempted from the purview of the reservation orders by the Ministries/ Departments:

(i) The posts should be in grades above the lowest grade in Group A of the service concerned.

(ii) They should be classified as "scientific or technical" in terms of Cabinet Secretariat [OM No. 85/11/CF-61(1) dated 28.12.1961], according to which scientific and technical posts for which qualifications in the natural sciences or exact sciences or applied sciences or in technology are prescribed and the incumbents of which have to use that knowledge in the discharge of their duties.

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(iii) The posts should be 'for conducting research' or 'for organizing, guiding and directing research'.

3.2 Orders of the Minister concerned should be obtained before exempting any posts satisfying the above condition from the purview of the scheme of reservation.

4. CRITERIA OF INCOME & ASSETS:

4.1 Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below **Rs. 8.00 lakh (Rupees eight lakh only)** are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

4.2. The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.3 The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-I** shall only be accepted as proof of candidate's claim as belonging to EWS: -

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendary

G. Subramaniam

- Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
 - (iii) Revenue Officer not below the rank of Tehsildar and
 - (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

5.2 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.

5.3 The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.4 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause :-

"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.5 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated invoking the conditions contained in the offer of appointment.

6. EFFECTING RESERVATION - MAINTENANCE OF ROSTERS:

6.1 Department of Personnel and Training had circulated Office Memorandum No.36012/2/96-Estt(Res) dated July 2, 1997 regarding implementation of post based reservation roster. The general principles for making and operating post

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based reservation roster would be as per the principles laid down in the said Office Memorandum.

6.2 Every Government establishment shall now recast group-wise post-based reservation roster register for direct recruitment in accordance with format given in **Annexure II, III, IV and V**, as the case may be, for effecting 10% reservation for EWSs interpolating them with the SCs, STs and OBCs. While fixing roster point, if the EWS roster point coincides with the roster points of SCs/STs/OBCs the next available UR roster point has been allotted to the EWSs and also the principle of "squeezing" has been kept in view. While drawing up the rosters, the cadre controlling authorities may similarly "squeeze" the last points of the roster so as to meet prescribed 10% reservation.

6.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

6.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

7. ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

8. FORTNIGHTLY/ANNUAL REPORTS REGARDING REPRESENTATION OF EWS:

The Ministries/Departments shall send single consolidated fortnightly report including their attached/subordinate offices beginning from 15.2.2019 as per format at **Annexure-VI**.

From 01.01.2020, the Ministries/Departments shall upload data on representation of EWSs in respect of posts/services under the Central Government on the URL i.e. www.rrcps.nic.in as on 1st January of every year. All Ministries/Departments have already been provided respective usercode and password with guidelines for operating the URL.

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9. MAINTENANCE OF REGISTER OF COMPLAINTS BY THE GOVERNMENT ESTABLISHMENT:

9.1 Every Government establishment shall appoint a senior officer of the Department as the Grievance Redressal Officer.

9.2 Any person aggrieved with any matter relating to discrimination in employment against any EWS may file a complaint with the Grievance Redressal Officer of the respective Government establishment. The name, designation and contact details of the Grievance Redressal Officer may be displayed prominently on the website and in the office of the concerned establishment.


10. LIAISON OFFICER:

Ministries/Departments/Attached and Subordinate Offices shall appoint Liaison Officer to monitor the implementation of reservation for EWSs.

11. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

12. All the Ministries/Departments are requested to bring the above instructions to the notice of all appointing authorities under their control. In case of any difficulty with regard to implementation of the provisions of this OM, the concerned authorities may consult DOP&T through their administrative Ministry/Department.

Encl: As above.



(G. Srinivasan)

Director

Ph.No.011-23093074

To

- (i) The Secretaries of all Ministries/Departments of the Govt. of India
- (ii) Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi
- (iii) Department of Public Enterprises, CGO Complex, Lodhi Road, New Delhi
- (iv) Railway Board, Rail Bhavan, Delhi.

- (v) Supreme Court of India/ Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/ Prime Minister's Office/NITI Aayog
- (vi) Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
- (vii) Staff Selection Commission, CGO Complex, Lodi Road, New Delhi
- (viii) The Secretary, Department of Social Justice and Empowerment, Shastri Bavan, New Delhi
- (ix) National Commission for Scheduled Castes, Lok Nayak Bhavan, New Delhi
- (x) National Commission for Scheduled Tribes, Lok Nayak Bhavan, New Delhi.
- (xi) National Commission for Backward Classes, Trikot, Bhikaji Cama Place, R.K. Puram, New Delhi.
- (xii) Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
- (xiii) Information and Facilitation Centre, DOPT, North Block, New Delhi.
- (xiv) Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi-110067.
- (xv) All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.

Copy to: Director, NIC, DOPT - with the request to immediately place this OM on the website of this Department (what's new tab) for information of all concerned.

G. Srinivasan

Annexure-I

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post. Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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